

RISK ASSESSMENT
Spectacular Space KS1 workshop
Herschel Museum

Activity/Process	Hazard to Health & Safety	Risk Level H/M/L	Precautions taken to reduce risk
Working and walking in semi-darkness in the star vault.	Tripping/falling over/ bumped heads	H	Students and school staff to be advised to take care and students should be well supervised at all times.
Walking up and down steep staircases.	Tripping	M	
Walking outside in the garden.	Tripping	H	As above.
Walking route from drop off point at end of New King Street to museum.	Road accidents, students left behind	M	Route map sent to Teacher, School should ensure safe number of extra staff to accompany class.
Students touching some of the objects and displays in museum.	Accidental damage to museum collection.	M	Teacher and Learning and Engagement Officer (on the day) to explain to students about the importance of looking after old objects by not touching them.
Using art resources in activity including coloured pencils, glue and scissors.	Cutting fingers, glue on clothes/body, accidental damage/stains to gallery walls or floor	M	Aprons will be worn, safety scissors used, students advised to use equipment with care, trained first aid officer (L&E Officer) present.
Proximity to electrical equipment or sockets.	Electric shock	M	All non essential equipment removed and sockets turned off. Any sockets at student height blocked off.
Health emergencies	Eg asthma attacks or epilepsy episodes	L	First aid officer present; Teacher should ensure medication is brought on the visit.